

NOTES

Engagement and Involvement Group (E&I)

Runcorn Town Hall, Runcorn

Tuesday 18th June 2019

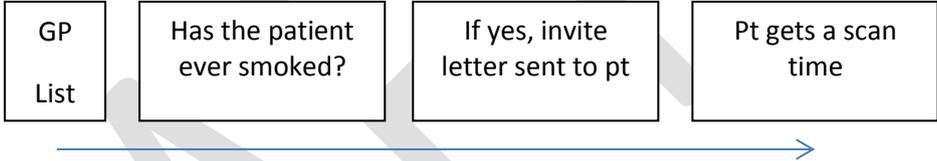
13:30-15:30

In attendance: Maria Austin (Halton CCG), Lorna Plumpton (Patient Rep), Dianne McCormick (PPG+ and Halton Peoples Health Forum), Alec Schofield (Halton CCG), Richard Ashworth (Halton OPEN), Sophie Bartsch (One Halton), David Derefaka (SHAP), Dennis Dewar (NWBH), Samantha Whelan (STHK), Matthew Roberts (HSVCA), Phil McLure (Young Addaction), Tracy Tilston (NCNW), Michelle Osbourne (HBC), John Abbott (Halton Disability Partnership), Charlie Thomasson (WHH), Dec Chow (Halton CCG).

Apologies: David Wilson (Healthwatch), Angela Green (Bridgewater), Carl Harris (Halton Carers Centre), Andrew Woods (Merseyside CCGs), Diane Macgregor (Patient Rep), Ruth Austin-Vincent (GB member Halton CCG).

No	Agenda Item	Notes
1	Welcome and Introductions	<p>Maria Austin welcomed members to the meeting. The membership has been extended and there are a lot of welcome new faces at the meeting – introductions made.</p> <p>The group acts as a ‘sounding board’ and is envisaged to be the first point of contact on any decision making and commissioning.</p>
2	Minutes of the last meeting and actions	<p>David Derefaka (name was misspelt in minutes)</p> <p>Actions 1-7 complete, action 8 remains open</p>
3	Terms of reference	<p>The quorum membership needed to be strengthened to represent the patient group. Amendment to be made to TOR – Third sector needs to be changed to Third/Voluntary sector *Action ①* Des to amend</p>
4	Engagement and Involvement group forward plan	<p>The aim of the forward plan is to make it pro-active and to look further ahead. Maria explained some of the topics on the plan such as;</p> <p>Explanation of what a (IVA) is - this is a brief project proposal that is submitted before it is decided whether business case should be put forward. IVAs should come to the group at the earliest opportunity if possible.</p> <p>Explanation of the 360° survey and report which is commissioned on behalf of NHS England.</p>

		If anyone would like to discuss the work plan or send any items through, please contact des.chow@nhs.net
5	Halton Peoples Health Forum	<p>Both events held in June went well, the event in Widnes was held during the afternoon and the Runcorn event was held in the evening after comments made by the public that people are working during the day. The Widnes event was well attended, the Runcorn event had less attendees.</p> <p>The main topic was cancer screening, with the emphasis to encourage people to take up the cancer screening when available. Feedback was collected and Public Health will take away to consider. The forum also included patient stories from cancer survivors; these were well received at both events.</p> <p>The health forums give the opportunity for people to ask questions to NHS Halton CCG, this can be in person or confidentially.</p> <p>Some suggestions in terms of future health forums, an explanation on what the health forums are, more engagement with BAME groups, other areas should be considered for future HPHF- such as Riverside College and Runcorn Shopping City.</p> <p>Evaluation of engagement should be undertaken for each event, provide a brief overview of each event.</p> <p>Suggestion for the next round of HPHF: Flu and Falls.</p>
6	PPG Plus update (Patient Participation Group)	<p>A brief explanation of what the PPG Plus is – the group meets every 2-3 months and are made up from representatives from the PPG's in Halton.</p> <p>The CCG attends the PPG Plus to give out information about services that may be of interest. Having a PPG allows the practice to provide evidence that they are engaging with the public (a positive if the practice is inspected by CQC).</p> <p>The PPG Plus allows for networking with the members and to share ideas. As it stands the CCG sources and funds the venues for PPG Plus.</p>
7	Healthwatch update	Update to be sent as an attachment
8	Urgent Treatment Centre Procurement	Verbal update from Maria Austin: Currently in 'standstill' which has been requested by organisations involved in the procurement to be extended. All bidders were on the NHS framework and no companies from the USA put a bid in.
9	Diabetes update	Commissioner Carl Dawood updated the group on the commissioning intentions. Professionals in the borough have met and identified

		<p>priorities. Information has been sent to the oversight group and public engagement was scheduled for 26.06.19, this was to speak to patients or with people who care for people with diabetes.</p> <p>Priority areas to be attached with the notes.</p>
10	Cancer Screening	<p>Commissioner Dave Marteau provided a verbal update on cancer screening and what is planned for the future. Although no times have been 100% confirmed, the aim is to start lung checks for over 55's who have smoked around October/November 2019.</p> <p>Although this screening project is currently aimed at a certain cohort, there may be scope in the future to extend the screening to other groups – such as passive smoking etc.</p> <p>How patients will be identified and invited;</p>  <pre> graph LR A[GP List] --> B[Has the patient ever smoked?] B --> C[If yes, invite letter sent to pt] C --> D[Pt gets a scan time] </pre> <p>Communications and engagement plan to be produced.</p>
11	One Halton update	<p>One Halton is a joint strategy and group whose main aim is to tie projects and providers together within Halton. The group questioned the progress and what has happened to groups that were established a few years ago, some are still in existence, some are not.</p> <p>There is a One Halton comms and engagement network that will use the E&I group to deliver information and to gain information.</p> <p>It was agreed a One Halton infographic depicting 'where are we now' would be beneficial, not just for this group but for others.</p>
12	Updates from members	<p>Diane McCormick: As a governor for Bridgewater wanted to convey that Bridgewater are working closer with partners (not a merger)</p> <p>Lorna Plumpton: A service directory would be helpful. *Action @* The Primary Care Networks (PCN) should have this.</p> <p>David Derefaka: More involvement should be made with BAME groups, identify the barriers and look at pro-active ways to engage.</p> <p>Halton OPEN: Hosting dementia and loneliness groups and cafes. Currently working on a new newsletter and website. The group welcomes members from the over 50's community.</p>

		<p>Matt Roberts: Happy to contribute but would ideally need advanced notice of groups or events.</p> <p>Terri Tilston: Works for Night stop communities and struggles to get persons who are homeless or who have mental health issues into UCC + GP 'Pathway'</p>
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Action log		
①	Third sector needs to be changed to Third/Voluntary sector in TOR	Des Chow
②	Primary Care Networks (PCN) service directory	Unsure

Attachments:

Healthwatch Update

Diabetes priority

DRAFT