

# NOTES

## Engagement and Involvement Group (E&I)

Runcorn Town Hall, Runcorn

Tuesday 10<sup>th</sup> September 2019

13:30-15:30

**In attendance:** Dianne McCormick (PPG+ and Halton Peoples Health Forum), Alec Schofield (Halton CCG), Richard Ashworth (Halton OPEN), Lisa Taylor (HBC), Angela Green (Bridgewater), John Abbott (Halton Disability Partnership), Dennis Dewar (NWBH), Michelle Osborne (HBC), Lorna Plumpton (PPG), David Derefaka (SHAP Ltd), Clare Baker (HBC, PH), Des Chow (Halton CCG- acting chair).

**Apologies:** Matt Roberts (HSVCA), Carl Harris (Halton Carers Centre), Sophie Bartsch (One Halton), Ruth Austin-Vincent (GB member Halton CCG), Maria Austin (Warrington and Halton CCG), Nicola Goodwin (HBC), Samantha Whelan (STHK), Tracy Tilston (NCNW), Andy Woods (Sefton CCG), Denise Roberts (Halton and Warrington CCG)

No	Agenda Item	Notes
1	Welcome and Introductions	Welcomed members to the meeting and introductions took place.
2	Minutes of the last meeting and actions	<p>Minutes of the last meeting, amended the apologies list and included Michelle Osborne onto the circulation list.</p> <p>Update on previous actions:</p> <p>Action 1: Dennis to liaise with Michelle regarding translation services.</p> <p>Action 2: LTP still in development will need to come to a future meeting.</p> <p>Action 3: keep as an action – ongoing.</p> <p>Action 4: gone to quality, update in the future.</p> <p>Action 5: Diane has emailed Maria, will update at the next meeting.</p>
3	Flu	<p>Leaflets should be ready by the end of September; they will be shared via the CCG website and social media channels.</p> <p>Patients and staff are urged to make an apt for flu vaccine as early as possible to give the vaccine time to work and offer as much protection as possible. The figures on the uptake of child vaccination show they are low; an action [Action ①] is to liaise with NCNW to help distribute info to this group.</p>
4	Engagement Annual	Des Chow produced the report for comments and approval. The only

	Report, comments and approval	<p>comments made were that there should be a summary version of the report that has a limited amount of pages.</p> <p>Comments;</p> <ul style="list-style-type: none"> <li>• Needs page numbers</li> <li>• Summary easy read</li> <li>• Can the wording of 'third sector engagement' be changed to 'third sector and voluntary engagement'?</li> </ul> <p>The report will now pass on to Quality Committee and will then be published onto the CCG website. Des will ask Owen Ashworth to create an engagement annual report easy read summary. Once complete it will go beside the original version.</p>
5	Halton Peoples Health Forum & PPG Plus	<p>The next health forums take place in Wed 2 October 13.30 at the Stadium in Widnes and Thursday 3 October 10.30 at the Brindley in Runcorn. The topics are Flu, Frailty, Falls and Self-care.</p> <p>PPG Plus are meeting 11<sup>th</sup> September. PPG plus want to hear the commissioner's report on care navigation at some point in the future. This will coincide with Healthwatch's feedback.</p>
6	One Halton	<p>One Halton website is being built; final draft of the engagement plan will be available at the end of September. One of the questions asked by One Halton is how they can make staff feel part of One Halton.</p>
7	A&E Engagement Plan	<p>Des asked for comments about an upcoming A&amp;E survey. The survey is to ascertain the drop in numbers to the Urgent Care Centres. The survey will take place between 16<sup>th</sup> Sept – 7<sup>th</sup> October</p> <p>Feedback was shared with commissioners who then agreed with several E&amp;I volunteers for a final version.</p>
8	Updates from partners	<p>John Abbott (Halton Disability Partnership): spoke about the Navajo project - <i>Navajo is a Lesbian, Gay, Bisexual, Transgender, Intersex and Questioning (LGBTIQ) Community network across Merseyside and Cheshire. It is a signifier of good practice, commitment and knowledge of the specific needs, issues and barriers facing lesbian, gay, bisexual and transgender (LGBTIQ) people in Merseyside.</i></p> <p>John and Dennis also spoke about the free benefit advice that John can provide.</p> <p>Richard Ashworth (Halton OPEN): Loneliness cafes are doing well and Halton OPEN are always looking for new members.</p> <p>Angela Green (Bridgewater): Bridgewater is looking for a representative on its council for a partner governors.</p> <p>Michelle Osbourne (HBC) Cheshire and Merseyside Healthcare Partnership are launching a radio campaign with health messages. Bridgewater AGM is on the 17<sup>th</sup> Sept, and Health watch AGM is on the 19<sup>th</sup> September.</p>

9	AOB	
10	Close	

Action log		
①	Liase with NCNW to help distribute flu info for specific age group	Des Chow & NCNW
②	Create engagement annual report summary easy read	Des Chow
③		
④		
⑤		
⑥		

Next meeting: Tuesday 15 October 13.30- 15.30 will be in

Young Addaction Halton, Grangeway Community & Youth Centre, Grangeway, Runcorn WA7 5HA

(about 3 minutes drive away from Runcorn town hall)

Phil McClure will be welcoming us. Any access problem please come back to Des Chow

DRAFT